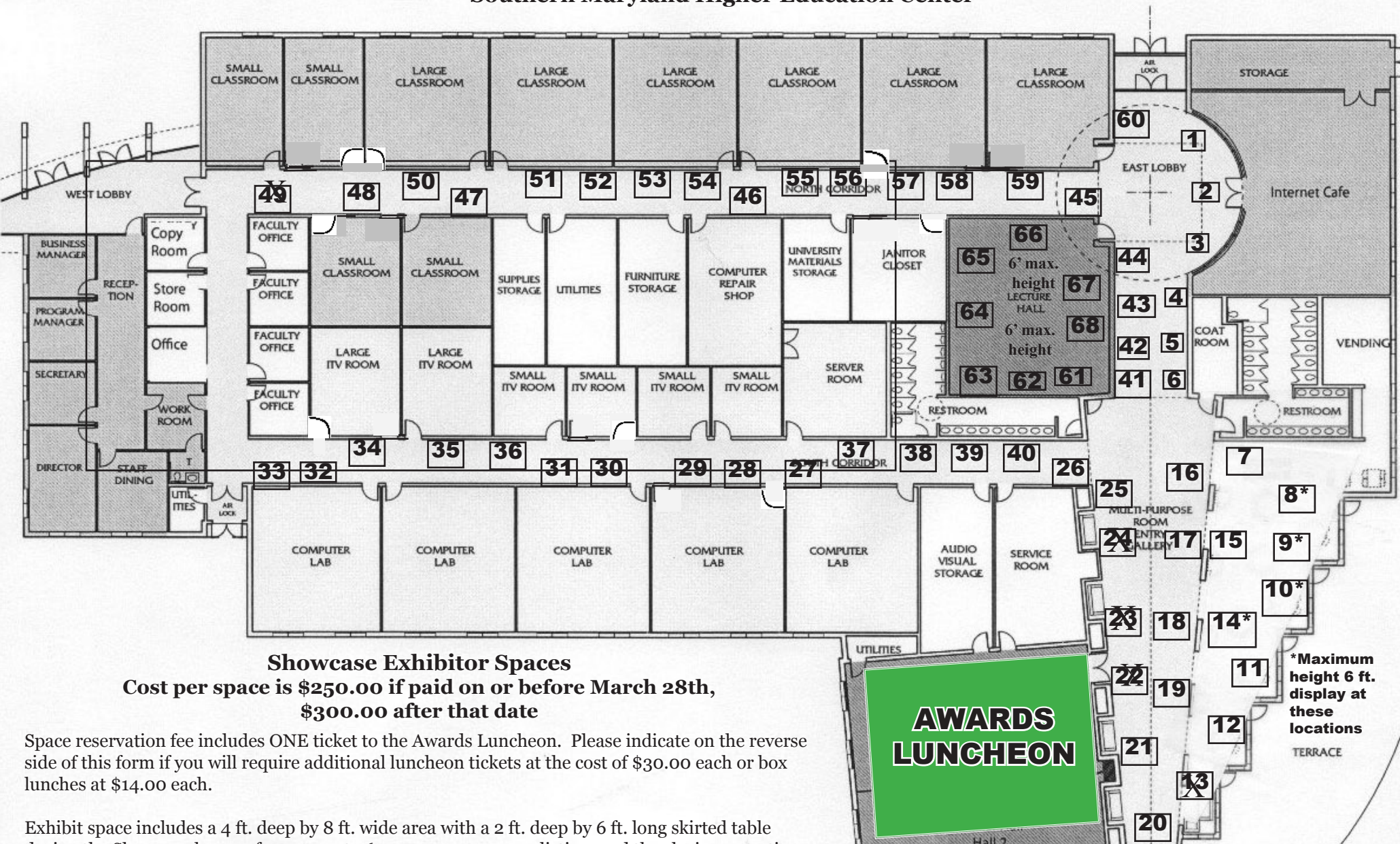


St. Mary's County Chamber of Commerce 2019 Business Showcase

Southern Maryland Higher Education Center



Showcase Exhibitor Spaces

**Cost per space is \$250.00 if paid on or before March 28th,
\$300.00 after that date**

Space reservation fee includes ONE ticket to the Awards Luncheon. Please indicate on the reverse side of this form if you will require additional luncheon tickets at the cost of \$30.00 each or box lunches at \$14.00 each.

Exhibit space includes a 4 ft. deep by 8 ft. wide area with a 2 ft. deep by 6 ft. long skirted table during the Showcase hours of 1:30 p.m. to 6:00 p.m., a program listing, and the closing reception. If displays are larger than 4 x 8 ft., the cost will increase by an additional \$25.00 per foot.

Wireless Internet access is available. PLEASE NOTE THAT IT IS THE EXHIBITOR'S RESPONSIBILITY TO PROVIDE WIRELESS CONNECTION EQUIPMENT.

**AWARDS
LUNCHEON**

*Maximum height 6 ft. display at these locations
TERRACE

Floor Plan Scale: 1/16" = 1'0"
Exhibit space locations/sizes are approximate.
Spaces marked with "X" (13, 22-24, 49) are reserved for sponsors and the Chamber.

**St. Mary's County Chamber of Commerce
Business Showcase, May 8, 2019**

YES, we will participate as an exhibitor.

Our exhibit space first choice is # _____, which we understand will be confirmed by the Chamber office upon receipt of this application (exhibit layout on reverse). Our second choice for space is # _____. *We understand that exhibit space is assigned on a first-come, first-served basis and that the Chamber cannot guarantee the same space as last year. We also understand that if your display exceeds the 4 x 8 ft. dimensions, there will be an additional fee of \$25.00 per foot.*

You are entitled to ONE complimentary ticket to the Awards Luncheon; additional tickets must be requested and paid for at the rate of \$30.00 each. This year we are again offering the opportunity to purchase box lunches for \$14.00 each. This is a less expensive alternative to purchasing additional luncheon tickets and at the same time allows your exhibit staff to have a meal. A room will be set aside at the event for those who wish to take advantage of this option, or exhibit staff may choose to eat at their booth. Information on the Awards Luncheon and box lunch menu choices will be provided at a later date.

We request _____ (no.) of additional Awards Luncheon tickets.

We wish to purchase _____ (no.) of box lunches.

If possible, please include your check for your exhibit space with this reservation form--\$250.00 on or before March 28th and \$300.00 after that date. Please include \$30.00 for each additional luncheon ticket or \$14.00 for each box lunch. **This completed form must be received by the Chamber by mail, fax or email in order to reserve your requested space.** If you have any questions, please call the Chamber office at 301-737-3001.

My payment is enclosed _____. A check has been requested and will be sent separately _____.

Return this form and/or payment to:

St. Mary's County Chamber of Commerce
22738 Maple Rd., Suite 104
Lexington Park, MD 20653

Email: donna@smcchamber.com
Fax: 301-737-0089

Company: _____ Contact: _____

Mailing Address: _____

Telephone: _____ Fax: _____ E-mail: _____

The Chamber needs prizes for the Tour Card drawings held at the conclusion of the Showcase. Prizes must be at least a \$50 value. Donating companies will be recognized in the Showcase program and on the Tour Cards. If you would like to donate a prize, indicate below:

_____ YES, we would like to donate a Tour Card prize. Prize description: _____.

For Office Use Only	
Assigned Booth # _____	Date Assigned: _____